

Academic and Administrative Audit Report (2023-24 & 2024-25)



K. C. Das Commerce College K. C. Road, Chatribari Guwahati-781008

Members of the Academic and Administrative Audit:

- a. Professor Amrit Pal Singh, Department of Commerce, Gauhati University
- b. Professor Nissar A. Barua, Department of Economics, Gauhati University

PART A:

About the College:

K.C. Das Commerce College, a co-educational institute, named after the cherished memory of Late Keshab Chandra Das, was established on the 7th of November 1983, as an evening College with the initial enrolment of one hundred and seven students. It started functioning in the premises of Sonaram H.S. Multipurpose School at Bharalumukh, Guwahati. Later on, it shifted to its present site in November, 1994. Now it is one of the premier institutions of higher learning imparting commerce education to a little more than 3,000 (three thousand) students, not only in Assam but also in North-East India.

K.C. Das Commerce College is located within the Guwahati city at a distance of 37 km from Gopinath Bordoloi Airport, Borjhar, Guwahati and 3 km from Guwahati Railway Station.

The College was brought under Deficit Grants-in-Aid System in the year 1998. The college came under Provincialisation Programme of the Assam Government in 2005. The College is recognized by UGC under Section 2(f) and 12(B) of the UGC Act 1956 on 27 November, 2007.

The College is affiliated to Gauhati University and offers different programmes like Higher Secondary, B. Com, B.A., B.Sc., BBA, BCA, M. Com, and PGDCA. The college has thirteen (13) departments with an efficient and dedicated teaching staff. The pass percentage is usually about 90%. Students can offer honours papers only in Accountancy, Finance, Management and Economics. The college also offers regular courses for B. Com and B.Sc. degree along with subsidiary subjects like Mathematics, Statistics, Business Communication, Assamese, Bengali and Hindi. From the session 2020-21, the institution has introduced BA with Economics honors and B.Sc. regular course with Economics, Mathematics and Statistics.

The College established a Value-Added Department in November, 2019. The syllabi of various courses are designed and developed by the faculty members of the College. It offers

various professional courses like preparation for CA Foundation Course, short term certificate courses on Green Banking and Tally. The College is a registered training partner of the Assam Skill Development Mission of the Government of Assam and has a very vibrant career counselling unit to take care of the students' needs.

It has an Internal Quality Assurance Cell (IQAC) which was established on 16th June, 2003. On May, 2023 the college successfully obtained accreditation by NAAC on its 2nd Cycle of Assessment.

PART B (I):

Institutional Data (Session: 2023-24)

| 1 | Name and Address of the College | | | | | |
|----------|---------------------------------|-----------------------------------------------------|--|--|--|--|
| | Name | K. C. Das Commerce College | | | | |
| | | K. C. Road, Chatribari | | | | |
| | | P.O. Rehabari | | | | |
| | | Guwahati-781008 | | | | |
| | | Kamrup (M) | | | | |
| | Address | Assam | | | | |
| | | India | | | | |
| | | Email - kcdccollege@gmail.com | | | | |
| | | Phone - 0361-2733691 | | | | |
| | City | Guwahati | | | | |
| _ | State | Assam | | | | |
| | Website | http://www.kcdccollege.ac.in | | | | |
| | | | | | | |
| 2 | Communication Address | | | | | |
| | Principal | Dr. Hrishikesh Baruah | | | | |
| | Office Address | K. C. Das Commerce College, K. C. Road, Chatribari, | | | | |
| | | P.O. Rehabari | | | | |
| | | Guwahati-781008 | | | | |
| | | House No. 70, Near ISKON Temple, Ulubari, | | | | |
| | Residence Address | Guwahati- 781007 | | | | |
| | Office Telephone | 0361-273369 | | | | |
| | Mobile Phone | 9864030992 | | | | |
| _ | Email | hbaruah@hotmail.com | | | | |
| | Linux | | | | | |
| | IQAC Coordinator | Dr. Bijoy Kalita | | | | |
| _ | TQAC COST | K. C. Das Commerce College, K. C. Road Chatribari, | | | | |
| | Office Address | P.O. Rehabari | | | | |
| | Office Address | Guwahati-781008 | | | | |
| | Office Telephone | 0361-273369 | | | | |
| | Mobile Phone | 7002038872 Kcdcc.iqac2020@gmail.com | | | | |
| | Email | | | | | |
| | Emuii | | | | | |
| 3 | Status of the College | Provincialised | | | | |
| <u>3</u> | Status of the Conege | | | | | |

| <u> </u> | Name of the | University to which the College | Gaula | i Universi | tv | | | |
|--------------|-------------------|---------------------------------------------------------------------------------------------|---------------------------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|--|--|
| | | ting University | Intake | . UILIYEISI | Year of | Affiliating | | |
| Prog Code | ramme | Programme Name | Capaci | ty | Introduction | University | | |
| | СОМ | B. Com (Permanent Affiliation) | 750 | | 1983-84 | Gauhati University | | |
| GU-l | FoABA | B.A. (Major in Economics) - (Self-sustained) | 30 | | 2020-21 | Gauhati University | | |
| GU-l | FoSBSC | B.Sc. (Regular- Economics, Mathematics, Statistics Combination)- (Self- sustained) | 50 | | 2020-21 | Gauhati University | | |
| CILI | BBA | BBA - (Self-sustained) | 60 | | 2008-09 | Gauhati University | | |
| | | BCA - (Self-sustained) | 25 | | 2008-09 | Gauhati University | | |
| | BCA COMM | M.Com - (Self-sustained) | 60 | | 2011-12 | Gauhati University | | |
| | MC-COMM PGDCA | PGDCA - (Self-sustained) | 40 | | 2014-15 | Gauhati University | | |
| | | 1000.1 (2000) | | | | | | |
| 5 | Date of Estat | blishment | 7 th of N | November, | 1983 | | | |
| | | | · · · · · · · · · · · · · · · · · · · | | | | | |
| 6 | Type of Inst | ttution | Coedu | cational | | | | |
| | By Gender | | Regula | | | | | |
| | By Shift | | | Government +Self Financing | | | | |
| | By Funding | | GOVE | milent - 86 | | | | |
| 7 | Details of U | GC Recognition | | | 32.00 | | | |
| • | 2(f) | | Yes (2 | | | | | |
| | 12(B) | | Yes (2 | 007) | | | | |
| | | Other | r Recogn | ition | | | | |
| | To company | | 2023 | | | | | |
| | AICTE App | 015 | 2023 | | | | | |
| | ISO 9001: 2 | | | | | | | |
| 8 | Has the Col | lege been recognized? | | | | | | |
| | a. By the UC | GC as a College with Potential co (CPE) | Not ap | plicable | | | | |
| | h For its co. | ntributions/ performance by overnmental agency | Not applicable | | | | | |
| | | • | | | an a state of the | | | |
| 9 | Location of | the Campus and Area | Urbar | <u></u> | <u> </u> | <u> </u> | | |
| | Location | | | | meters (10 Bigl | 12) | | |
| | Land (as pe | r Land Document) | | | | 14) | | |
| | Land Availa | ıble | | square met | | | | |
| | Built up Arc | 20 | <u> </u> | .57 square | | | | |
| 10 | ogreement | ollege have the following facili with other agencies in using s | ities on t uch facil | he campus ities provi | s? In case the C de information | ollege has an on the facilities | | |
| | covered un | der the agreement. | The C | ollege use | s nearby Lions I | Eve Hospital | | |
| | Auditorium | | Audit | orium, if a | nd when necess | arv | | |
| <u> </u> | 2 . 10 | onference Room: | 02 | Digital Co | onterence Hall-1 | (30X26 Sq. Ft.) 2 (25X50 Sq. Ft.) | | |
| | Commission (19/C) | ANTOPONCE INCOME | | I Novito I | antaranaa II-11 <i>a</i> | (OF3760 0 m.) | | |

| | Yes (Fully Digitalize | zed) SOUL 2.0 | | | |
|-----------------------------------------------------|-----------------------------|----------------------------------|--|--|--|
| | Books: 27,696 | | | | |
| | Journals/Periodicals: 06/15 | | | | |
| Library | E-Journals: N-LIST, NDLI | | | | |
| | | | | | |
| | Manuscripts: 05 | | | | |
| | Computer Laborato | ory | | | |
| | E-Resource Centre | | | | |
| Specialized laboratory/ studio/ facility | Commerce Laboratory | | | | |
| - | Digital Audio Labo | | | | |
| | | | | | |
| | 111+10(N Comput | ing) = 121 | | | |
| Total number of Computers | | Student Computer Ratio: 20.8: 01 | | | |
| Smart Panels | 13 | | | | |
| Number of computers with INFLIBNET- | 60 | | | | |
| NLIST access | | | | | |
| Number of ICT enabled class room(s) / | 10 | Total Class Rooms: 28 | | | |
| smart class room (s) Internet Connection with Wi-Fi | 100 MBPS | | | | |
| Internet Connection with Wi-11 | | | | | |
| | | The College uses outside | | | |
| | Play Ground | playgrounds/stadiums, if and | | | |
| Sports Facilities | | when necessary | | | |
| Sports Fucumes | Swimming Pool | NA | | | |
| | Gymnasium | Yes | | | |
| | | | | | |
| | Boys' Hostel | Nill | | | |
| Hostel | Girls' Hostel | Nill | | | |
| | For Teaching Staf | f Nill | | | |
| Residential Facilities | For Non-Teaching | | | | |
| | | | | | |
| Cafeteria | Yes (College Can | teen) | | | |
| | First Aid Facility | | | | |
| Health Centre | First Aid Facility | | | | |
| | Bank | No | | | |
| | ATM | ICICI Bank ATM (Operational) | | | |
| | Day Care Centre | Yes (01) | | | |
| Other Facilities | Photostat | Yes | | | |
| | Facility | | | | |
| _ | Solar Plant | 30 KW Solar Rooftop Panel | | | |
| Power House/Generator | Yes | | | | |
| | T | | | | |
| Waste Management Facility | Yes | | | | |
| Grants/ | Funds Received: | | | | |
| Funding Agency | | Year of Award | | | |
| Govt. of Assam, SITA | | 2023 | | | |
| | tel Alem Tendidadion | s Industrias of | | | |
| Collaborations and MoU.s w | oun otner institution | s, industries, etc. | | | |
| No. of MoUs | | 12 | | | |

11. Details of Programmes offered by the Institution (last five years)

Undergraduate Programmes:

| ~ | 22 | 2 | 24 |
|---|----|-----|----|
| Z | UZ | :J- | 24 |

| S/N | Name of the Programme | Course | Duration (Years) | Entry Qualification | Medium of Instruction | Sanctioned Student Intake | No. of Students Admitted |
|----------|--------------------------|-----------------|---------------------|------------------------|--------------------------|---------------------------------|--------------------------------|
| | D.C. | I I damen duata | 3+1 | 10+2 Passed or | English and | 750 | 750 |
| 1 1 | B.Com. | Undergraduate | 3+1 | Equivalent | Assamese | "50" | /50 |
| _ | BA in | | | 10+2 | English | | |
| 2 | Economics | Undergraduate | 3+1 | Passed or | and | 30 | 10 |
| - | (hons) | | | Equivalent | Assamese | | |
| | B.Sc. | Undergraduate | 3+1 | 10+2 | English | 50 | |
| 3 | | | | Passed or | and | | 4 |
| | Regular | | | Equivalent | Assamese | | |
| | | | 3+1 | 10+2 | English | | |
| 4 | BBA | Undergraduate | | Passed or | and | 60 | 65 |
| ' | 22 | | | Equivalent | Assamese | | |
| \vdash | | | | 10+2 | English | | |
| 5 | BCA | Undergraduate | 3+1 | Passed or | and | 25 | 35 |
| | BOIL | | | Equivalent | Assamese | | |

2022-23

| S/N | Name of the Programme | Course | Duration (Years) | Entry Qualification | Medium of Instruction | Sanctioned Student Intake | No. of Students Admitted | | | | |
|-----|------------------------------|---------------|---------------------|---------------------------------|----------------------------|---------------------------|--------------------------------|--|--|--|--|
| 1 | B.Com | Undergraduate | 3 | 10+2 Passed or Equivalent | English and Assamese | 750 | 730 | | | | |
| 2 | BA in Economics (hons) | Undergraduate | 3 | 10+2 Passed or Equivalent | English and Assamese | 30 | 16 | | | | |
| 3 | B.Sc. Regular | Undergraduate | 3 | 10+2 Passed or Equivalent | English and Assamese | 50 | 06 | | | | |
| 4 | BBA | Undergraduate | 3 | 10+2 Passed or Equivalent | English and Assamese | 60 | 62 | | | | |
| 5 | BCA | Undergraduate | 3 | 10+2 Passed or Equivalent | English and Assamese | 25 | 33 | | | | |

| S/N | Name of the Programme | Course | Duration (Years) | Entry Qualification | Medium of Instruction | Sanctioned Student Intake | No of Students Admitted |
|-----|--------------------------|-----------------|---------------------|------------------------|--------------------------|---------------------------------|-------------------------------|
| | | _ | 2 | 10+2 Passed or | English and | 770 | |
| 1 | 1 B.Com | Undergraduate | 3 | Equivalent | Assamese | 750 | 750 |
| | | Undergraduate | 3 | 10+2 | English | 30 | 23 |
| _ | BA in | | | Passed or | and | | |
| 2 | Economics | | | Equivalent | Assamese | | |
| | (hons) | | | 10+2 | English | | |
| | B.Sc. Regular | I Ulluci Branch | 3 | Passed or | and | 50 | 8 |
| 3 | | | | Equivalent | Assamese | | |

| 4 | BBA | Undergraduate | 3 | 10+2 Passed or Equivalent | English and Assamese | 60 | 60 |
|---|-------|---------------|---|---------------------------------|----------------------------|----|----|
| 5 | BCA . | Undergraduate | 3 | 10+2 Passed or Equivalent | English and Assamese | 25 | 25 |

2020-21

| S/N | Name of the Programme | Course | Duration (Years) | Entry Qualification | Medium of Instruction | Sanctioned Student Intake | No. of Students Admitted |
|-----|------------------------------|---------------|---------------------|---------------------------------|----------------------------|---------------------------------|--------------------------------|
| 1 | B.Com | Undergraduate | 3 | 10+2 Passed or Equivalent | English and Assamese | 750 | 731 |
| 2 | BA in Economics (hons) | Undergraduate | 3 | 10+2 Passed or Equivalent | English and Assamese | 30 | 09 |
| 3 | B.Sc. Regular | Undergraduate | 3 | 10+2 Passed or Equivalent | English and Assamese | 50 | 06 |
| 4 | BBA | Undergraduate | 3 | 10+2 Passed or Equivalent | English and Assamese | 60 | 74 |
| 5 | ВСА | Undergraduate | 3 | 10+2 Passed or Equivalent | English and Assamese | 25 | 28 |

2019-20

| 2017 20 | | | | | | | | | |
|---------|--------------------------|-----------------------------------------|---------------------|------------------------|--------------------------|---------------------------------|---------------------------------|--|--|
| S/N | Name of the Programme | Course | Duration (Years) | Entry Qualification | Medium of Instruction | Sanctioned Student Intake | No. of Students Admitteil | | |
| | | - 12 - 12 - 12 - 12 - 12 - 12 - 12 - 12 | | 10+2 Passed | English | | | | |
| 1 | B.Com | Undergraduate | 3 | or | and | 600 | 600 | | |
| - 1 | D.Com | | | Equivalent | Assamese | | | | |
| | | Undergraduate | 3 | 10+2 Passed | English | 60 | 68 | | |
| ا م | DD A | | | or | and | | | | |
| 2 | BBA | | _ | Equivalent | Assamese | | | | |
| | | | | 10+2 Passed | English | | | | |
| | DC4 | Undergraduate | 3 | or | and | 25 | 30 | | |
| 2 | BCA | | | Equivalent | Assamese | | | | |

Postgraduate Programmes:

| S/N | Name of the Programme | Course | Duration (Years) | Entry Qualification | Medium of Instruction | Sanctioned Student Intake | No. of Students Admitted |
|-----|--------------------------|--------------|---------------------|------------------------|--------------------------|---------------------------------|--------------------------------|
| 1 | M.Com | Postgraduate | 2 | Graduate in Commerce | English | 60 | 60 |
| 1 | PGDCA | Postgraduate | 1 | Graduate | English | 40 | 6 |
| | FUDCA | | 20 | 22-23 | | | |

| S/N | Name of the Programme | Course | Duration (Years) | Entry Qualification | Medium of Instruction | Sanctioned Student Intake | No. of Students, Admitted |
|-----|--------------------------|--------------|---------------------|------------------------|--------------------------|---------------------------------|---------------------------------|
| 1 | M.Com | Postgraduate | 2 | Graduate in Commerce | English | 60 | 69 |
| 2 | PGDCA | Postgraduate | 1 | Graduate | English | 40 | 04 |

| S/N | Name of the Programme | Course | Duratio (Years) | | | ~ \ \TII/I/I/II | |
|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------|
| 1 | M.Com | Postgraduate | e 2 | Graduate Comme | i Englis | h 60 | 60 |
| 2 | PGDCA | Postgraduate | e 1 | Gradua | te Englis | h 40 | 03 |
| | | | | 2020-21 | | | |
| S/N | Name of the Programme | Course | Duration (Years) | | | | |
| 1 | M.Com | Postgraduate | 2 | Graduate Comme | i Englis | h 60 | 70 |
| 2 | PGDCA | Postgraduate | 1 | Gradua | te Englis | h 40 | 03 |
| | . 02 0.1 | | | 2019-20 | | | |
| S/N- | Name of the Programme | Course | Duration (Years) | Entry Qualification | Medium of Instruction | | No. of Students Admitted |
| 1 | M.Com | Postgraduate | 2 | Graduate ir Commerce | i English | 60 | 68 |
| 2 | PGDCA | Postgraduate | 1 | Graduate | English | 40 | No Application |
| 12 | Does the Inst Financed Pro Yes/No | ogrammes | | Response Yes | | | |
| 12 | Financed Pro Yes/No If Yes, How M | ogrammes Many? | have been | | | | |
| | Financed Pro Yes/No If Yes, How M Whether ney introduced d | ogrammes Many? v programmes uring the last f | have been | Yes 06 | | | |
| | Financed Pro Yes/No If Yes, How M Whether ney introduced d | ogrammes Many? v programmes uring the last f s, How Many? | have been | Yes 06 Response NO Value Add iMOOCs | led Certificate | e Courses (14) | Vo.s) |
| | Financed Pro Yes/No If Yes, How M Whether ney introduced d Yes/No, If Ye | ogrammes Many? v programmes uring the last f s, How Many? | have been | Yes 06 Response NO Value Add iMOOCs | led Certificate 03 No.s) | e Courses (14) | No.s) |
| 13 | Financed Pro Yes/No If Yes, How M Whether new introduced d Yes/No, If Ye | ogrammes Many? v programmes uring the last f s, How Many? | have been | Yes 06 Response NO Value Add iMOOCs | led Certificate 03 No.s) | er all greek to be broude | No.s) |
| | Financed Pro Yes/No If Yes, How M Whether ney introduced d Yes/No, If Ye Other Progra | ogrammes Many? v programmes uring the last f s, How Many? mmes artments: | have been ive years | Yes 06 Response NO Value Add iMOOCs | led Certificate (03 No.s) tudy Centre | e Courses (14 | |
| 13 | Financed Pro Yes/No If Yes, How M Whether ney introduced d Yes/No, If Ye Other Progra | ogrammes Many? v programmes uring the last f s, How Many? | have been ive years | Yes 06 Response NO Value Add iMOOCs IGNOU S | led Certificate (03 No.s) tudy Centre Total Sanctioned by Govt. | Faculty (2023 Sanctioned by GB | -24) |
| 13 14 Sl. N | Financed Pro Yes/No If Yes, How M Whether new introduced d Yes/No, If Ye Other Progra List the Depart Name of | ogrammes Many? y programmes uring the last f s, How Many? mmes artments: | have been ive years | Yes 06 Response NO Value Add iMOOCs IGNOU S | led Certificate 03 No.s) tudy Centre Total Sanctioned by Govt. 04 | Faculty (2023 Sanctioned by GB 04 | -24) |
| 13 14 St. N | Financed Pro Yes/No If Yes, How M Whether ney introduced d Yes/No, If Ye Other Progra List the Depa Accounts | ogrammes Many? y programmes uring the last f s, How Many? mmes artments: The Department | have been ive years | Yes 06 Response NO Value Add iMOOCs IGNOU S | led Certificate 03 No.s) tudy Centre Total Sanctioned by Govt. 04 | Faculty (2023 Sanctioned by GB 04 03 | ?-24) Total |
| 13 14 Sl. N | Financed Pro Yes/No If Yes, How M Whether new introduced d Yes/No, If Ye Other Progra List the Depa Accounts Manager Finance | ogrammes Many? v programmes uring the last f s, How Many? mmes artments: The Department ancy ment | have been ive years | Yes 06 Response NO Value Add iMOOCs IGNOU S | Total Sanctioned by Govt. 04 03 | Faculty (2023 Sanctioned by GB 04 03 04 | 7-24) Total 08 |
| 13 14 SI. N | Financed Pro Yes/No If Yes, How M Whether ney introduced d Yes/No, If Ye Other Progra List the Depa O. Name of Accounts Manager Finance | ogrammes Many? v programmes uring the last f s, How Many? mmes artments: The Department ancy ment | have been ive years | Yes 06 Response NO Value Add iMOOCs IGNOU S | Total Sanctioned by Govt. 04 03 01 | Faculty (2023 Sanctioned by GB 04 03 | 7-24) Total 08 07 07 03 |
| 13 14 SI. N 1 2 3 4 | Financed Pro Yes/No If Yes, How M Whether new introduced d Yes/No, If Ye Other Progra List the Depa Accounts Manager Finance Mathema | ogrammes Many? v programmes uring the last f s, How Many? mmes artments: The Department ancy ment attics and Statisti | have been ive years | Yes 06 Response NO Value Add iMOOCs IGNOU S | Total Sanctioned by Govt. 04 04 03 01 03 | Faculty (2023 Sanctioned by GB 04 03 04 02 | 7-24) Total 08 07 07 03 03 |
| 13 14 Sl. N 1 2 3 4 5 | Financed Pro Yes/No If Yes, How M Whether ney introduced d Yes/No, If Ye Other Progra List the Depa Accounts Manager Finance Mathema Economi | ogrammes Many? v programmes uring the last f s, How Many? mmes artments: The Department ancy ment attics and Statisti | have been ive years | Yes 06 Response NO Value Add iMOOCs IGNOU S | Total Sanctioned by Govt. 04 03 01 03 03 | Faculty (2023 Sanctioned by GB 04 03 04 02 - 01 | 7-24) Total 08 07 07 03 03 04 |
| 13 14 Sl. N 1 2 3 4 5 6 | Financed Pro Yes/No If Yes, How M Whether ney introduced d Yes/No, If Ye Other Progra List the Depa Accounts Manager Finance Mathema Economi English | ogrammes Many? v programmes uring the last f s, How Many? mmes artments: The Department ancy ment acics and Statistics | have been ive years | Yes 06 Response NO Value Add iMOOCs IGNOU S | Total Sanctioned by Govt. 04 03 01 03 03 02 | Faculty (2023 Sanctioned by GB 04 03 04 02 - 01 | 7-24) Total 08 07 07 03 03 04 02 |
| 13 14 Sl. N 1 2 3 4 5 6 7 | Financed Pro Yes/No If Yes, How M Whether ney introduced d Yes/No, If Ye Other Progra List the Depa Accounts Manager Finance Mathema Economi English Assames | ogrammes Many? v programmes uring the last f s, How Many? mmes artments: The Department ancy ment acics and Statistics | have been ive years | Yes 06 Response NO Value Add iMOOCs IGNOU S | Total Sanctioned by Govt. 04 03 01 03 02 01 | Faculty (2023 Sanctioned by GB 04 03 04 02 - 01 | 7-24) Total 08 07 07 03 03 04 02 02 |
| 13 14 Sl. N 1 2 3 4 5 6 | Financed Pro Yes/No If Yes, How M Whether ney introduced d Yes/No, If Ye Other Progra List the Depa Accounts Manager Finance Mathema Economi English Assames Bengali Lindi | ogrammes Many? v programmes uring the last f s, How Many? mmes artments: The Department ancy ment atics and Statistics e | have been ive years | Yes 06 Response NO Value Add iMOOCs IGNOU S | Total Sanctioned by Govt. 04 03 03 01 03 02 01 02 | Faculty (2023 Sanctioned by GB 04 03 04 02 - 01 - 01 | 7-24) Total 08 07 07 03 03 04 02 02 02 |
| 13 14 SI. N 1 2 3 4 5 6 7 8 | Financed Pro Yes/No If Yes, How M Whether ney introduced d Yes/No, If Ye Other Progra List the Depa Accounts Manager Finance Mathema Economi English Assames Bengali Lindi | ogrammes Many? v programmes uring the last f s, How Many? mmes artments: The Department ancy ment acics and Statistics | have been ive years | Yes 06 Response NO Value Add iMOOCs IGNOU S | Total Sanctioned by Govt. 04 03 01 03 02 01 02 - | Faculty (2023 Sanctioned by GB 04 03 04 02 - 01 - 01 - 03 | 7-24) Total 08 07 07 03 03 04 02 02 02 03 |
| 13 14 SL. N 1 2 3 4 5 6 7 8 9 | Financed Pro Yes/No If Yes, How M Whether ney introduced d Yes/No, If Ye Other Progra List the Depa O. Name of Accounts Manager Finance Mathema Economi English Assames Bengali Hindi Informat | ogrammes Many? v programmes uring the last f s, How Many? mmes artments: The Department ancy ment atics and Statistics e | have been ive years | Yes 06 Response NO Value Add iMOOCs IGNOU S | Total Sanctioned by Govt. 04 03 03 01 03 02 01 02 | Faculty (2023 Sanctioned by GB 04 03 04 02 - 01 - 01 | 7-24) Total 08 07 07 03 03 04 02 02 02 |

| 13 | M.Com | - | 05 | 05 |
|----|------------------------------|---|----------|----|
| 14 | PGDCA (under BCA Department) | - | <u>-</u> | - |

PART B (II):

Institutional Data (Session: 2024-25)

| 1 Name and Ad | ldress of the College | | | | |
|-----------------------------------------|------------------------------|-----------------------------------------------------------------------------------|------------------|---------------------------|--|
| Name | | K. C. Das Commerce College | | | |
| | | K. C. Road, Chatr | ibari | • | |
| | | P.O. Rehabari | | | |
| Address | | Guwahati-781008, Kamrup (M), Assam, India | | | |
| 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 | | Email - kcdccollege@gmail.com | | | |
| | | Phone - 0361-273 | 3691 | | |
| City | | Guwahati | | | |
| State | | Assam | | | |
| Website | | http://www.kcdcc | ollege.ac.in | | |
| 77 00000 | | | | | |
| 2 Communicat | ion Address | | | | |
| Principal | | Dr. Hrishikesh Ba | | | |
| | | | erce College, K. | C. Road, Chatribari, | |
| Office Addres | S | P.O. Rehabari | | | |
|),,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | | Guwahati-781008 | | 1. 111.1 | |
| | | House No. 70, Ne | | ie, Ulubari, | |
| Residence Ad | aress | Guwahati- 781007 | | | |
| Office Teleph | one | 0361-273369 | | | |
| Mobile Phone | | 9864030992 | 00m | | |
| Email | | hbaruah@hotmail.com | | | |
| | | D. Hassana Chale | | | |
| IQAC Coord | inator | Dr. Upasana Chak | | C D . I Cl . II . | |
| | | K. C. Das Commerce College, K. C. Road Chatribari, P.O. Rehabari, Guwahati-781008 | | | |
| Office Addres | S | | | | |
| Office Teleph | one | 0361-273369 | | | |
| Mobile Phone | | 9435404898 | | | |
| Email | | upaeconomics@gmail.com | | | |
| | | Provincialised | | | |
| 3 Status of the | College | Provincialised | | | |
| 5 Deates 52 | | i rectional and | d Duogrammas | 000 | |
| 4 Name of the | University to which the Coll | Gauhati Universit | u riogrammes. | Onered | |
| Name of the Affilia | ting University | Gaunan Universit | Year of | | |
| Programme Code | Programme Name | Intake Capacity | Introduction | Affiliating University | |
| | B. Com (Permanent | 750 | 1983-84 | Gauhati University | |
| GU-COM | Affiliation) | | | | |
| | DA (Major in | 30 | 2020-21 | Caulant II | |
| GU-FoABA | Economics) - (Sell- | 30 | 2020-21 | Gauhati University | |
| 00.0 | custained) | | | | |
| | D.C. (Regular- | | | | |
| | Franchics, Mathematics, | 50 | 2020-21 | Gauhati University | |
| GU-FoSBSC | Statistics Combination)- | | | - addid Offiversity | |
| | (Self-sustained) | 60 | 2008-09 | Call | |
| GU-BBA | BBA - (Self-sustained) | 1 00 | 2000-09 | Gauhati University | |

| GU | -BCA | BCA - (Self-sustained) | 25 | | 2008-09 | Gauhati University | | | |
|----|----------------------------|--------------------------------|------------------------------------------|------------------------------------------------------------------------|------------------------------------------|---------------------|--|--|--|
| GU | -MC-COMM | M.Com - (Self-sustained) | 60 | | 2011-12 | Gauhati University | | | |
| | -PGDCA | PGDCA - (Self-sustained) | 40 | | 2014-15 | Gauhati University | | | |
| | | | | <u></u> | | | | | |
| 5 | Date of Estat | blishment | 7 th of | November, | 1983 | | | | |
| | | | | | | | | | |
| 6 | Type of Insti | itution | 101 | | | | | | |
| | By Gender | | | ucational | | | | | |
| | By Shift | | Regu | | If Financing | | | | |
| | By Funding | | TOOVE | Timione . Do | ii i inanomb | | | | |
| | | C Decognition | | 4 1 11 | | | | | |
| 7 | | GC Recognition | Yes (| 2007) | | | | | |
| | 2(f) | | | 2007) | | | | | |
| | 12(B) | | | | | | | | |
| | | Othe | | gnition | | | | | |
| | AICTE App | roval | 2023 | | | | | | |
| | ISO 9001: 20 |)15 | 2023 | | | | | | |
| | | | | | gan Tipe | | | | |
| 8 | Has the Coll | ege been recognized? | т | | | | | | |
| | a Rutho IIG | C as a College with | Not a | pplicable | | | | | |
| | Data del for | Excellence (CPE) | | | | | | | |
| | h For its con | tributions/ perjormance by | Not a | pplicable | | | | | |
| | any other go | vernmental agency | | | | | | | |
| | | Games and Area | | | | | | | |
| 9 | | he Campus and Area | Urba | n | | | | | |
| | Location | Land Document) | 25292.85 square meters (10 Bigha) | | | | | | |
| | Land (as per | Luna Document | 4431 square meters | | | | | | |
| | Land Availal Built up Area | ne | 4,211 | .57 square n | neters. | | | | |
| | Bulli up Arec | | | | A | | | | |
| | Does the Col | lege have the following facili | ities on | the campus | de informatio | College has an | | | |
| 10 | ont 18 | ith other agencies in warre | uen iae | innes bross | de miormatio | n on the facilities | | | |
| | covered und | er the agreement. | | | nearby Lions l | | | | |
| | Auditorium | | | | d when necess | | | | |
| | | | 1 1 | | | (30X26 Sq. Ft.) | | | |
| | Sominar/Con | ference Room: | 02 | Digital Cor | nference Hall-2 | 2 (25X50 Sq. Ft.) | | | |
| | DC//III. | | | | | | | | |
| | | | | | lized) SOUL 2 | .0 | | | |
| | | | | s: 27,696 | | | | | |
| | 7 11 mmm | | | als/Periodic | | | | | |
| | Library | | | | ST, NDLI, ON | OS | | | |
| | | | | | Manuscripts: 05 | | | | |
| | | | | | | | | | |
| | | | I C | outer Labora | tory | | | | |
| | | | | outer Labora | | | | | |
| | | D-/C-21140 | E-Re | source Centr | re | | | | |
| | Specialized la | aboratory/ studio/ facility | E-Res | source Centr nerce Labor | re ratory | | | | |
| | Specialized la | aboratory/ studio/ facility | E-Res Common Digital | source Centr merce Labor al Audio Lal | re ratory | | | | |
| | | | E-Res Com Digita | source Centra merce Labor al Audio Lal aboratory | re atory boratory | | | | |
| | | | E-Res Comi Digita AI La 114+ | source Centr nerce Labor al Audio Lab aboratory 10(N Compu | re ratory | 01 | | | |
| | | r of Computers | E-Res Comi Digita AI La 114+ | source Centr nerce Labor al Audio Lab aboratory 10(N Compu | re ratory boratory uting) = 124 | 01 | | | |

| Number of computers with INFLIBNET- NLIST access | 60 | | | |
|------------------------------------------------------------|---------------------------|----------------------------------------------------------------------|--|--|
| Number of ICT enabled class room(s) / smart class room (s) | 10 | Total Class Rooms: 28 | | |
| Internet Connection with Wi-Fi | 150 MBPS | | | |
| | | | | |
| Sports Facilities | Play Ground | The College uses outside playgrounds/stadiums, if and when necessary | | |
| Sports Facilities | Swimming Pool | NA | | |
| | Gymnasium | Yes | | |
| | | | | |
| | Boys' Hostel | Nill | | |
| Hostel | Girls' Hostel | Nill | | |
| | | | | |
| 1111 | For Teaching Staff | | | |
| Residential Facilities | For Non-Teaching | Staff 02 | | |
| | T (0.11 0 | | | |
| Cafeteria | Yes (College Cant | een) | | |
| | D' A' LE CLIA | | | |
| Health Centre | First Aid Facility | | | |
| | I Dl. | No | | |
| | Bank | | | |
| | ATM Core Contro | ICICI Bank ATM (Operational) Yes (01) | | |
| o i Positidas | Day Care Centre Photostat | 1 es (01) | | |
| Other Facilities | Facility | Yes | | |
| | Solar Plant | 30 KW Solar Rooftop Panel | | |
| | Yes | 1 30 KW Bolai Roonop Fallel | | |
| Power House/Generator | 1.03 | | | |
| | Yes | | | |
| Waste Management Facility | 1.00 | | | |
| | Funds Received: | | | |
| Funding Agency | | Year of Award | | |
| PM-USHA (RUSA) | | 2024 | | |
| | | | | |
| Collaborations and MoU.s w | vith other Institution | s, Industries, etc. | | |
| Collaborations and invests in No. of MoUs | | 16 | | |
| 140. 01 1410 03 | | | | |

11. Details of Programmes offered by the Institution (last five years)

Undergraduate Programmes:

| S/N | Name of the | Course | Duration (Years) | Entry Qualification | Medium of Instruction | Sanctioned Student Intake | No. of Students Admitted |
|-----|-------------|---------------|---------------------|-------------------------|--------------------------|---------------------------------|--------------------------------|
| | Programme | | | 10+2 | English | | · ranging u |
| 1 | B.Com. | Undergraduate | 3+1 | Passed or Equivalent | and Assamese | 750 | 736 |
| | | | 2.1 | 10+2 | English | 20 | |
| | BA in | Undergraduate | 3+1 | Passed or | and | 30 | 14 |
| 2 | Economics | | L | | | | |

| | | | | T | Aggamaga | · · · | |
|-----------------------------------------|--------------------------------------------------------|---------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------------------|
| 1 | (hons) | | | Equivalent | Assamese | | |
| | 7.6 | | 1 | 10+2 | English | 50 | MT21 |
| 3 | B.Sc. | Undergraduate | 3+1 | Passed or | and | 50 | Nil |
| 1 | Regular | | | Equivalent | Assamese | | |
| | | | | 10+2 | English | | |
| . | DD A | Undergraduate | 3+1 | Passed or | and | 60 | 75 |
| 4 | BBA | Olidorgraduate | | Equivalent | Assamese | | |
| | | · · · · · · · · · · · · · · · · · · · | | 10+2 | English | | |
| | | Undergraduate | 3+1 | Passed or | and | 25 | 31 |
| 5 | BCA | Undergraduate | | Equivalent | Assamese | | |
| | | | 202 | 3-24 | | | |
| | | | Descritor | Entry | Medium of | Sanctioned | No. of |
| | Name of the | Course | Duration | Qualification | Instruction | Student | Students |
| S/N | Programme | | (Years) | | | Intake | Admitted |
| | | | | 10+2 | English | | |
| | _ ~ | Undergraduate | 3+1 | Passed or | and | 750 | 750 |
| 1 | B.Com. | Olidergradate | | Equivalent | Assamese | | |
| | | | | 10+2 | English | İ | |
| | BA in | I I demondriate | 3+1 | Passed or | and | 30 | 10 |
| 2 | Economics | Undergraduate | J | Equivalent | Assamese | | <u></u> |
| _ | (hons) | | | 10+2 | English | | |
| | D. C. | | 3+1 | Passed or | and | 50 | 4 |
| 3 | B.Sc. | Undergraduate | ודכ | Equivalent | Assamese | | |
| ١ ١ | Regular | | | 10+2 | English | | |
| 4 BBA | | | 3+1 | Passed or | and | 60 | 65 |
| | NΩα | Undergraduate | | | Assamese | • | 03 |
| 4 | BDA C | | | Equivalent | English | | |
| | BCA Undergraduat | | | 10+2 | and | 25 | 25 |
| | | Lindergraduate | 3+1 | Passed or | | 23 | 35 |
| 5 | BCA | Olldergran | | Equivalent | Assamese | | |
| | | | 202 | 22-23 | | Sanctioned | |
| | | | Duration | Entry | Medium.of | Student | No. of |
| | Name of the | Course | (Years) | Qualification | Instruction | Intake | Students |
| S/N | D | Com | (1 City b) | | | | Admitted |
| ; * · · · · · · · · · · · · · · · · · · | Programme | 1 | | 10:0 | English | imuke Aami | |
| | Programme | | | 10+2 | English | 750 | F 30 |
| | | Undergraduate | 3 | Passed or | and | 750 | 730 |
| 1 | B.Com | Undergraduate | 3 | Passed or Equivalent | and Assamese | 750 | 730 |
| | B.Com | Undergraduate | | Passed or Equivalent 10+2 | and Assamese English | | |
| | B.Com | | 3 | Passed or Equivalent 10+2 Passed or | and Assamese English and | 750 30 | 730 |
| 1 | B.Com | Undergraduate Undergraduate | | Passed or Equivalent 10+2 Passed or Equivalent | and Assamese English and Assamese | | |
| | B.Com BA in Economics | | | Passed or Equivalent 10+2 Passed or | and Assamese English and | 30 | |
| 1 | B.Com BA in Economics (hons) | Undergraduate | 3 | Passed or Equivalent 10+2 Passed or Equivalent | and Assamese English and Assamese | | |
| 2 | B.Com BA in Economics (hons) B.Sc. | | | Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or | and Assamese English and Assamese English | 30 | 16 |
| 1 | B.Com BA in Economics (hons) | Undergraduate | 3 | Passed or Equivalent 10+2 Passed or Equivalent 10+2 | and Assamese English and Assamese English and | 30 | 16 |
| 2 | B.Com BA in Economics (hons) B.Sc. | Undergraduate Undergraduate | 3 | Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 | and Assamese English and Assamese English and Assamese | 30 50 | 16 06 |
| 2 | B.Com BA in Economics (hons) B.Sc. Regular | Undergraduate Undergraduate | 3 | Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or | and Assamese English and Assamese English and Assamese English and Assamese | 30 | 16 |
| 2 | B.Com BA in Economics (hons) B.Sc. | Undergraduate | 3 | Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent | and Assamese English and Assamese English and Assamese English and Assamese English and Assamese | 30 50 | 16 06 |
| 2 | B.Com BA in Economics (hons) B.Sc. Regular | Undergraduate Undergraduate Undergraduate | 3 3 | Passed or Equivalent 10+2 | and Assamese English and Assamese English and Assamese English and Assamese English and Assamese | 30 50 60 | 16 06 62 |
| 2 | B.Com BA in Economics (hons) B.Sc. Regular BBA | Undergraduate Undergraduate Undergraduate | 3 | Passed or Equivalent 10+2 Passed or | and Assamese English and Assamese English and Assamese English and Assamese English and Assamese | 30 50 | 16 06 |
| 2 | B.Com BA in Economics (hons) B.Sc. Regular | Undergraduate Undergraduate | 3 3 3 | Passed or Equivalent 10+2 Passed or | and Assamese English and Assamese English and Assamese English and Assamese English and Assamese | 30 50 60 | 16 06 62 |
| 1 2 3 | B.Com BA in Economics (hons) B.Sc. Regular BBA | Undergraduate Undergraduate Undergraduate | 3 3 3 | Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 21-22 | and Assamese English and Assamese English and Assamese English and Assamese English and Assamese | 30 50 60 25 | 16 06 62 33 |
| 1 2 3 | B.Com BA in Economics (hons) B.Sc. Regular BBA | Undergraduate Undergraduate Undergraduate | 3 3 3 202 | Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 21-22 Entry | and Assamese English and Assamese | 30 50 60 25 | 16 06 62 33 |
| 1 2 3 | B.Com BA in Economics (hons) B.Sc. Regular BBA BCA | Undergraduate Undergraduate Undergraduate Undergraduate | 3 3 3 202 Duration | Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 21-22 | and Assamese English and Assamese English and Assamese English and Assamese English and Assamese | 30 50 60 25 Sanctioned | 16 06 62 33 |
| 1 2 3 4 5 | B.Com BA in Economics (hons) B.Sc. Regular BBA BCA | Undergraduate Undergraduate Undergraduate | 3 3 3 202 | Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 21-22 Entry Qualification | and Assamese English and Assamese | 30 50 60 25 | 16 06 62 33 |
| 1 2 3 | B.Com BA in Economics (hons) B.Sc. Regular BBA BCA | Undergraduate Undergraduate Undergraduate Undergraduate | 3 3 3 202 Duration | Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 10+2 Passed or Equivalent 21-22 Entry | and Assamese English and Assamese | 30 50 60 25 Sanctioned | 16 06 62 |

| | | | Equivalent | Assamese | | |
|-----------|------------------------------------------------|-------------------------------------------------------------------|----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BA in | | | 10+2 | English and | 30 | 23 |
| Economics | Undergraduate | 3 | Equivalent | Assamese | | |
| (nons) | | | 10+2 | English | | _ |
| B.Sc. | Undergraduate r | 3 | Passed or | and | 50 | 8 |
| | | | Equivalent | Assamese | | |
| | · | | 10+2 | English | | |
| | | 3 | Passed or | and | 60 | 60 |
| BBA | Undergraduate | | Equivalent | Assamese | | |
| | | | | English | | 1 |
| вса | BCA Undergraduate | 3 | | and | 25 | 25 |
| | | , | | Assamese | | |
| | Economics (hons) B.Sc. Regular BBA | Economics (hons) B.Sc. Regular BBA Undergraduate Undergraduate | Economics (hons) B.Sc. Regular BBA Undergraduate 3 Undergraduate 3 Undergraduate 3 | BA in Economics (hons) B.Sc. Regular BBA Undergraduate Undergraduate BBA Undergraduate BBA Undergraduate 10+2 Passed or Equivalent BA in Economics (hons) B.Sc. Regular BBA Undergraduate Undergraduate BBA Undergraduate 3 10+2 Passed or Equivalent Assamese 10+2 English Passed or Equivalent Assamese 10+2 English Passed or Equivalent Assamese 10+2 English Assamese | BA in Economics (hons) B.Sc. Regular BBA Undergraduate BBA BBA BBA BBA BBA BBA BBA B |

2020-21

| | | | 202 | 0 22 | | | |
|-----|-------------|---------------|---------------------|------------------------|--------------------------|---------------------------------|------------------------------|
| S/N | Name of the | Course | Duration (Years) | Entry Qualification | Medium of Instruction | Sanctioned Student Intake | Noof Students Admitted |
| | Programme | | | 10+2 | English | · | |
| | | | 3 | Passed or | and | 750 | 731 |
| 1 | B.Com | Undergraduate | , | Equivalent | Assamese | | |
| | | | | 10+2 | English | | |
| | BA in | | 3 | Passed or | and | 30 | 09 |
| 2 | Economics | Undergraduate | 3 | Equivalent | Assamese | | |
| - | (hons) | | | 10+2 | English | | |
| | | | 3 | Passed or | and | 50 | 06 |
| 3 | B.Sc. | Undergraduate | , | Equivalent | Assamese | | |
| ٦ | Regular | | | 10+2 | English | | |
| | | | 3 | Passed or | and | 60 | 74 |
| 4 | BBA | Undergraduate | | Equivalent | Assamese | | |
| 7 | , ,,,,,, | | | 10+2 | English | | |
| | | | 3 | Passed or | and | 25 | 28 |
| · - | вса | Undergraduate | | Equivalent | Assamese | L | |
| 5 | BCA | | | | | | |

| Post | graduate Progr Name of the | course | Duration (Years) | Entry Qualification | Medium of Instruction | Sanctionea Student Intake | No. of Students Admitted |
|------|-------------------------------|--------------|---------------------|------------------------|--------------------------|---------------------------------|--------------------------------|
| S/N | Programme | | | Graduate in Commerce | English | 60 | 70 |
| 1 | | Postgraduate | | Graduate | English | 40 | 01 |
| 2 | PGDCA | Postgraduate | 20 | 23-24 | Medium of | Sanctioned | No. of |

| | of the | Course | Duration (Years) | Entry Qualification | Instruction | Student Intake | Students Admitted |
|-----|--------------------------|------------------------------|---------------------|------------------------|-------------|-------------------|----------------------|
| S/N | Name of the Programme | | 1 1 | Graduate in Commerce | | 60 | 60 |
| 1 | | Postgraduate Postgraduate | | Graduate | English | 40 | 6 |
| 2 | PGDCA | Postgradus | 20 | 22-23 | Medium of | Sanctioned | No. of |

| | 102 | Course | Duration (Years) | Entry Qualification | Medium of Instruction | Student Intake | Students Admitted |
|-----|--------------------------|------------------------------|---------------------|------------------------|--------------------------|-------------------|----------------------|
| S/N | Name of the Programme | | , | Graduate in Commerce | Diignon | 60 | 69 |
| 1 | M.Com | Postgraduate Postgraduate | 1 | Graduate | English | 40 | 04 |

| | | | 2 | 021-22 | | Y | |
|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|---------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------|
| S/N | Name of the Programme | Course | Duration (Years) | Entry Qualification | Medium of Instruction | Sanctioned Student Intake | No. of Students Admitted |
| 1 | M.Com | Postgraduate | 2 | Graduate in Commerce | English | 60 | 60 |
| | | Postgraduate | 1 | Graduate | English | 40 | 03 |
| 2 | PGDCA | Posigraduate | 2 | 020-21 | | | |
| S/N | Name of the Programme | Course | Duration (Years) | Entry Qualification | Medium of Instruction | Sanctioned Student Intake | No. of Students Admitted |
| 1 | M.Com | Postgraduate | 2 | Graduate in Commerce | English | 60 | 70 |
| | | Postgraduate | 1 | Graduate | English | 40 | 03 |
| 2 | PGDCA | Posigraduate | | | | | |
| 4- 1 | | tution offer Sel | f- | Response | | | |
| 12 | Does the Insu | arammes | | | | | |
| | Financed Pro | Braining | | Yes | | | |
| | Yes/No If Yes, How M | Ianv? | | 06 | | | |
| | | | | Response | | | |
| 13 | Whather new | programmes h | ave been | Kesponse | | | |
| - | ' d dil | 1F1119 U1V **** | ve years | NO | | | |
| | Inti oddoo | TT Many? | | | | | |
| | Yes/No. If Yes | How Many. | | | | /11 3 2 | |
| | Yes/No, If Yes | , How Many. | | Value Added C | Certificate Co | ourses (11 No. | s) |
| | Yes/No, If Yes | , How Many. | | :MOOCs (03) | lo.s) | ourses (11 No. | s) |
| | Yes/No, If Yes | , HOW Many | | Value Added C iMOOCs (03 N IGNOU Study | lo.s) | ourses (11 No. | s) |
| | Yes/No, If Yes Other Program | , HOW Many | | :MOOCs (03) | lo.s) | | |
| | Yes/No, If Yes Other Program | nmes | | :MOOCs (03) | lo.s) | ourses (11 No. | |
| 14 | Yes/No, If Yes | nmes | | :MOOCs (03) | Centre | | - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 |
| SI. | Other Program List the Depa | nmes | | iMOOCs (03 N IGNOU Study | Centre Total Factioned | R8128 | - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 |
| | Other Program List the Depa | nmes | | IGNOU Study Sand | Centre Total Fa | culty (2023-2 | 4) |
| Sl. | Other Program List the Depa Name of the | nmes rtments: | | IGNOU Study Sand | Total Factioned S | culty (2023-2- Sanctioned by GB 04 03 | 4) Total |
| SI. No. | Other Program List the Depa Name of the | nmes rtments: e Department | | iMOOCs (03 N IGNOU Study | Total Factioned S Govt. 04 | Coulty (2023-2- Sanctioned by GB 04 03 04 | 7 Total 08 07 06 |
| SI. No. | Other Program List the Depa Name of the Accountance Manageme | nmes rtments: e Department | | IGNOU Study Sand | Total Factioned Sovt. 04 02 01 | culty (2023-2- Sanctioned by GB 04 03 | 7) Total 08 07 06 03 |
| SI. No. 1 2 3 | Other Program List the Depa Name of the Accountance Manageme | nmes rtments: e Department | | IGNOU Study Sand | Total Factioned Sovt. 04 04 02 01 03 | Culty (2023-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2 | 7 Total 08 07 06 03 03 |
| SI. No. 1 2 3 4 | Ves/No, If Yes Other Program List the Depa Name of the Accountance Manageme Finance Mathematic | nmes rtments: re Department cy nt cs and Statistics | | IGNOU Study Sand by | Total Factioned Sout. 04 04 02 01 03 03 | culty (2023-2- Sanctioned by GB 04 03 04 02 - | 7) Total 08 07 06 03 03 04 |
| SI. No. 1 2 3 4 5 | Ves/No, If Yes Other Program List the Depa Name of the Accountance Manageme Finance Mathematic Economics | nmes rtments: re Department cy nt cs and Statistics | | Sand by | Total Factioned Sovt. 04 02 01 03 03 02 | culty (2023-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2 | 7 Total 08 07 06 03 03 04 02 |
| Sl. No. 1 2 3 4 5 | Ves/No, If Yes Other Program List the Depa Name of the Accountance Manageme Finance Mathematic Economics English | nmes rtments: re Department cy nt cs and Statistics | | IGNOU Study Sand | Total Factioned Sovt. 04 02 01 03 03 02 01 | Culty (2023-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2 | 7 Total 08 07 06 03 03 04 02 02 |
| SI. No. 1 2 3 4 5 6 7 | Ves/No, If Yes Other Program List the Depa Name of the Accountance Manageme Finance Mathematic Economics English Assamese | nmes rtments: re Department cy nt cs and Statistics | | IGNOU Study Sand | Total Factioned Sectioned Section Sect | Culty (2023-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2 | 7 Total 08 07 06 03 03 04 02 02 02 |
| SI. No. 1 2 3 4 5 6 7 8 | Ves/No, If Yes Other Program List the Depa Name of the Accountance Manageme Finance Mathematic Economics English Assamese Bengali | nmes rtments: e Department cy nt cs and Statistics | | IGNOU Study Sand | Total Factioned Sovt. 04 02 01 03 03 02 01 | Culty (2023-20) Sanctioned by GB 04 03 04 02 - 01 - 01 - 03 | 7 Total 08 07 06 03 03 04 02 02 02 03 |
| Sl. No. 1 2 3 4 5 6 7 8 9 | Ves/No, If Yes Other Program List the Depa Name of the Accountance Manageme Finance Mathematic Economics English Assamese Bengali | nmes rtments: e Department cy nt cs and Statistics | | IGNOU Study Sand | Total Factioned S Govt. 04 02 01 03 03 02 01 02 - | Culty (2023-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2-2 | 08 07 06 03 03 04 02 02 02 02 03 05 |
| SI. No. 1 2 3 4 5 6 7 8 9 | Ves/No, If Yes Other Program List the Depa Name of the Accountance Manageme Finance Mathematic Economics English Assamese Bengali Hindi Information | nmes rtments: re Department cy nt cs and Statistics | | IGNOU Study Sand | Total Factioned Sectioned Sectioned Sectioned Sectioned Sectioned Sectioned Sectioned Section | Culty (2023-20) Sanctioned by GB 04 03 04 02 - 01 - 01 - 03 | 08 07 06 03 03 04 02 02 02 02 03 05 06 |
| SI. No. 1 2 3 4 5 6 7 8 9 10 | Ves/No, If Yes Other Program List the Depa Name of the Accountance Manageme Finance Mathematic Economics English Assamese Bengali Hindi Information BBA | nmes rtments: re Department cy nt cs and Statistics n Technology | | IGNOU Study Sand | Total Factioned Sovt. 04 04 02 01 03 03 02 01 02 | Culty (2023-24) Sanctioned by GB 04 03 04 02 - 01 - 03 05 06 | 08 07 06 03 03 04 02 02 02 02 03 05 |
| Sl. No. 1 2 3 4 5 6 7 8 9 | Ves/No, If Yes Other Program List the Depa Name of the Accountance Manageme Finance Mathematic Economics English Assamese Bengali Hindi Information BBA | nmes rtments: e Department cy nt cs and Statistics | | IGNOU Study Sand | Total Factioned Sectioned Section Sectio | Culty (2023-24) Sanctioned by GB 04 03 04 02 - 01 - 03 05 06 | 7 Total 08 07 06 03 03 04 02 02 02 03 05 06 05 |

PART C- INSPECTION ASSESSMENT

The Academic Audit was conducted through a process of physical inspection and oral interaction. The interaction was based on face-to-face communication with the Principal, faculty members and Non-teaching Staff.

The observations of the Audit Team are noted below:

1. Management:

1.1 Decentralization and Participative Management:

o The College believes in the policy of decentralization and participative management in drafting quality polices and plans.

The Governing Body (GB) is the Apex Policy making body and is well represented at all levels, from the teaching community, non-teaching staff and represented at an ievels, from the teaching start and parent/guardian members. The affiliating University is also represented by the presence of two nominees who contribute on all policy matters.

presence of two fiolitiness was are responsible for overseeing the day to day Heads of the Departments are responsible for overseeing the day to day Heads of the Departments along with academic and administrative tasks of their respective departments along with academic and administrative tasks of all the vice-Principal and the keeping communication and coordination with the Vice-Principal and the

Principal on a regular basis.

Forty-one (41) in-house Committees represented by the teaching staff and Forty-one (41) III-House Committees to the Principal in consultation with non-teaching staff have been constituted by the Principal in consultation with non-teaching stail have been deal state autonomy to prepare and the IQAC. The committees have been granted autonomy to prepare and strategize their plans for smooth functioning of all activities. Strategize their plans to stakeholders as prescribed by the NAAC. IQAC is composed of all stakeholders as prescribed by the NAAC.

IQAC is composed of an statement of the IVAAC.

The Students' Union (KCDCCSU) is formed where one faculty member is

The Students' Union (KCDCCSU) Regret for guiding and The Students Union (RCDCC) as Bearer for guiding and monitoring the assigned as In-Charge for each Office Bearer for guiding and monitoring the allotted activities within their assigned tenure.

1.2 The Apex Body of the College (the Governing Body): Governing Body (GB) is the institution and is well represented from the toost. 1.2 The Apex Body of the Conege time Governing Body (GB) is the apex policy making body of the institution and is well represented from the teaching staff, apex policy making body of the institution and is well represented from the teaching staff, apex policy making body of the institution and is non-teaching staff, non-teaching staff and three parent/guardian members. Librarian is a permanent member of non-teaching staff and three parent/guardian of the GB is nominated by the Garage non-teaching staff and three parent/guardian inclineds. Distance is a permanent member of the GB as per in-vogue regulation. President of the GB is nominated by the Government of the GB as per in-vogue regulation is also represented by the presence of the the GB as per in-vogue regulation. President of the GB is menimized by the Government of the GB as per in-vogue regulation. President of the GB is menimized by the Government of the GB as per in-vogue regulation. Principal of the College is the ex-officio Games of the GB as per in-vogue regulation. Principal of the College is the ex-officio Games of the GB as per in-vogue regulation. Principal of the College is the ex-officio Games of the GB as per in-vogue regulation. Principal of the College is the ex-officio Games of the GB as per in-vogue regulation. Principal of the College is the ex-officio Games of the GB as per in-vogue regulation. Assam. The affiliating University is also represented by the Principal of the College is the ex-officio Secretary of academicians by the Vice Chancellor.

1.3 IQAC Structure: The Internal Quality Assurance Cell (IQAC) of K. C. Das Commerce 1.3 IQAC Structure: The Internal Quality Assurance Cell (IQAC) of K. C. Das Commerce 1.5th Inne. 2003. On May, 2023 the college successful. 1.3 IQAC Structure: The Internal Quanty Assurance College was established on 16th June, 2003. On May, 2023 the college successfully obtained College was established on 16th June, 2nd Cycle of Assessment. accreditation by NAAC on its 2nd Cycle of Assessment.

The primary aim of the IQAC is to develop a system for conscious, consistent and catalytic and administrative performance of the institution. The primary aim of the IQAC is to develop a system to conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. This is action to improve the academic following functions: exercised by undertaking the following functions: ed by undertaking
- Development and application of quality benchmarks/academic and administrative activities of the institutions. academic and auminion on the various quality parameters of higher education.

 Dissemination of information on quality related themes Dissemination of morkshops, seminars on quality related themes and promotion of Organisation of workshops,
- quality circles.

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- Documentation of the various programmes/activities leading to quality improvement.
- Acting as a nodal agency of the institution for quality related activities.
- Preparation of the AQAR to be submitted to NAAC based on quality parameters.

IQAC COMMITTEE (2024-25)

| IQAC COMMITTEE (2024-23) | | | | |
|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| | Dr. Hrishikesh Baruah (Principal) | | | |
| Chairperson | Dr. Upasana Chakravarty | | | |
| Coordinator | Mr. Dipankar Hazarika | | | |
| Assistant Coordinator | Dr. Bijoy Kalita (Vice-Principal-II, Self-Sustained | | | |
| Teacher Members | Division) Dr. Prarthana Baruah Dr. Shrabani Bhadra Dr. Swapna Smriti Mahanta Dr. Malamoni Dutta Mrs. Purnima Singh Dr. Bipul Ch. Kalita Mrs. Jayashree Pathak Dr. Runumoni Lahkar Das Dr. Bonosree Bhuyan Mr. Sumit Ghosh | | | |
| · | Prof. Nissar Ahmed Baruah (Dept. of Economics, GU) | | | |
| Nominee from Management | Dr. Bhababhuti Sarma (Vice-Principal - I, Vidyapeet Autonomous) | | | |
| Senior Administrative Officer | Dr. Moushumi Borah (Arya Vidyapeeth College, Autonomous) | | | |
| Nominee from Local Society | Mr. Apurba Haloi Mr. Tony Bayan | | | |
| Technical Experts | General Secretary, Students' Union Mr. Shailendra Sharma Mr. Jitesh Jalan (Business) | | | |
| Nominee from Students & Alumni | Mr. Jitesh Jarah (Bushness) Mr. Ruben Ramesh Choudhury | | | |
| Nominee Among Employee/Industrialist/Stakeholder | Prof. Saibal Sengupta | | | |
| Nominee from Neighbourhood | | | | |

IQAC COMMITTEE (2023-24)

| IQAC COMMITTEE (2023-24) | Dr. Hrishikesh Baruah | |
|------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Chairperson | | |
| 6 | Dr. Bijoy Kalita | |
| Coordinator | Mr. Dipankar Hazarika | |
| Assistant Coordinator | | |
| Senior Teachers | Dr. Bhababhuti Sarma Dr. Prarthana Barua Dr. Swapna Smriti Mahanta Dr. Shrabani Bhadra Dr. Upasana Chakravarty Dr. Safikul Haque Dr. Kukil Borah Dr. Ananta Pegu | |
| Nominee from Management | Prof. Nissar Ahmed Baruah (GU) | |
| | Dr. Prasanta Kr. Deka (Librarian) | |
| Senior Administrative Officer | Dr. Moushumi Borah (Arya Vidyapeeth College) | |
| Nominee from Local Society Nominee from Students & Alumni | General Secretary of the Student Union, Mr. Shailendra Sharma, Mr. Jitesh Jalan, | |
| | Mr. Ruben Ramesh Chaudhury | |
| Nominee among Employee/Industrialist/Stakeholder | | |

Various in-house Committees have been constituted by the Principal in consultation with the Various in-house Committees have been committees are represented by the teaching Violance committees are represented by the teaching v Various in-house Committees have been constituted by the Timelpai in consultation with the Various in-house Committees have been committees are represented by the teaching staff Vice Principal and IQAC coordinator. These committees are also part of some committees. Moreover Sandard Committees are also part of some committees. Vice Principal and IQAC coordinator. These committees are represented by the teaching staff and non-teaching staff. GB members are also part of some committees. Moreover, Some of the C

Every in-house committee is headed by a Convener and strategize their plants. Every in-house committee is headed by a Convener coordinator and assisted by members.

Every in-house committee is headed by a Convener to prepare and strategize their plans for these committees have been granted autonomy to prepare and strategize their plans for these committees have been granted during their tenure. This setup reflects the particles of the committee of the particles of the pa These committees have been granted autonomy to prepare and strategize their plans for smooth functioning of all operations during their tenure. This setup reflects the participative smooth functioning of all operations of institutional management. and collective mechanism of insulations are in operation to facilitate smooth functioning of the Forty-One (41) in-house Committees are in-house committees include:

Institute of the insulation of insulation in the major in-house committees include:

Forty-One (41) in-house Committees are major in-house committees include: Institution in a coordinated manner.

- Finance and Planning Committee
 Separate Examination Control Cell
- FYUGP Examination Control Cell
- Internal Quality Assurance Cell

- Classroom Management, Routine and Classroom Arrangement Committee
- Students' Class Attendance Management Committee
- Students' Discipline Management and Action Committee
- Students' Grievance Redressal Committee
- Academic Calendar, Rule Book, Prospectus Committee
- Career Guidance and Placement Cell
- Purchase Committee
- **Construction Committee**
- Library Committee
- Research Journal Publication Committee
- RUSA (PM-USHA) Committee •
- Technical Asset Management Committee and Office Training Committee •
- College Asset Compilation and Management Committee
- Cultural Programme Screening Committee •
- Students' Welfare Fund Committee
- Zonal Committees (B. Com, BCA, HS) •
- Office Management Committee
- •
- MOOCs Awareness and Development Committee and SWAYAM Research and Development Committee
- Value Added Courses, LMS, ERP, College App Awareness Committee
- Innovation (IIC), Incubation Cell, NATS, and Skill Hub Event Organising, Media Management, You Tube, Facebook, Twitter, etc.
- Committee for College Website, App updates and ICT Extension Services
- Neighbourhood Interactions Committee MoU Activation and Monitoring Committee
- AISHE Committee
- NIRF Committee
- Samarth e-Gov., Institutional ERP and Data Management Committee
- Internal Complaints Committee (ICC)

The college is also supported by a small team of non-teaching staff which assists

Management and academic matters. Management in executing important administrative and academic matters.

Grade III:

Senior Assistant: 01 Jr. Assistant: 05

Accounts Assistant: 01

Assistant Librarian: UZ

Grade IV: 12 (Including Library Bearer: 01)

Clear Assistant Librarian: 02

Viali: 1

16 Office Automation Level: Institutional Office and the accounts branch are fully automated. The office and the accounts branch are fully automated. Lé Office Automation Level: Institutional Unice is largely ENF driven. There is a separation of the accounts branch are fully automated. e-mail for internal communication.

1.7 Internal and External Audits: College undertakes regular internal audits from recognized auditors and external auditing from Government auditor.

Financial Audits: The institution has a mechanism for audit of all financial activities. The College has a two-tier audit system as follows:

Internal Audit: The internal audit is conducted on an annual basis by 'Hazarika & Co.', a reputed Chartered Accountant Firm approved by the College's Governing Body. After the internal audit report is prepared, it is placed before the GB meeting for review and approval. The College administration takes into cognizance the advisories of auditors if any, for strengthening official transactions. This audit has been done up to the current year.

Government Audit: The Government audit is carried out by the Directorate of Audit (Local Fund), Government of Assam. This audit is done till 2020-21.

1.8 College Vision and Short-, Medium- and Long-Term Programmes:

KCIAN Vision: K. C. Das Commerce College was established with the vision of ACIAN Vision: K. C. Das Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the intrinsic potential catering to the need of Commerce education at the tertiary level to tap the tertiary level to tap the tertiary level to tap th of aspiring youths of the State. The College and contribute towards nation building of adof education, stay relevant across time and contribute towards nation building and the students courageous enough to across time and contribute towards nation building and the students courageous enough to across the students across the st education, stay relevant across time and controlled to make integrity and duality as well as hardworking and development. The College seeks to make the students courageous enough to appreciate development. The College seeks to integrity and duality as well as hardworking and discourage integrity and duality as well as hardworking and development. uevelopment. The College seeks to make the students contageous enough to appreciate creativity, inclusiveness, innovation, integrity and quality as well as hardworking enough to creativity, inclusiveness, innovation, integrity and adapt to the contemporary challenges. creativity, inclusiveness, innovation, integrity and adapt to the contemporary challenges. The acquire these traits, be skilful, employable in teaching, research, interdisciplinary educations. acquire these traits, be skilful, employable and adapt to the contemporary challenges. The contemporary challenges to the skilful, employable and adapt to the contemporary challenges. The acquire these traits, be skilful, employable and adapt to the contemporary challenges. The acquire these traits, be skilful, employable and adapt to the contemporary challenges. The acquire these traits, be skilful, employable and adapt to the contemporary challenges. The acquire these traits, be skilful, employable and adapt to the contemporary challenges. The acquire these traits, be skilful, employable and adapt to the contemporary challenges. The acquire these traits, be skilful, employable and adapt to the contemporary challenges. The acquire these traits, be skilful, employable and adapt to the contemporary challenges. College desires to promote excellence in teaching, resource, interdisciplinary education, metalliciplinary education, motto: 'To Strive, To Seek, To Learn leadership and outreach. This finds expression in the motto: In order to realise the Vision and Mission, certain Goals and Objectives have been outlined:

Encourage students carry out self-assessment and share the needs if any, with

- Provide extra academic support to students to better their previous results. teachers and Principal.
- Provide extra academic supposed in skills enhancement and employability through Provide opportunities of education, skills enhancement and employability through
- Enhance learning of the students through innovative natriotics. regular and value-added courses and tutorials.
- Enhance learning of the students of culture, patriotism and morality through

 To enable students to develop a sense of culture, patriotism and morality through human values.

 Encourage students develop and realize their innate potential in co-curricular fields develop and realize their innate potential in co-curricular fields in cultural, extension, literary, sports activities etc. Encourage students develop and realize men minate potential in co-cu through participation in cultural, extension, literary, sports activities etc.
- To encourage and develop research culture among the faculty members.

Student records are maintained on the office.

Offline maintained in the office. Employee records (Faculties — Samarth as well as Institutional ERP. Records are also Maintained in the Employee records (Faculties Samarth as well as Institutional ERP. Records are also Maintained orline through Assam maintained office.

-ained offline in the office.

Administrative records: Maintained in the College Office.

1.10 Movable Asset Documentation: Stock records with location of both movable and immovable assets of the college are well maintained at the office through Stock Register while related financial records are maintained by the College's Accounts Branch.

2. Curricular Aspects:

- The college follows the curriculum of the affiliating university (Gauhati University).
- Maintenance of Lesson Plan and Course Diary: Department wise Lesson Plan is prepared and Course/Work Diary is maintained individually by the faculty members of each Department.
- Academic Calendar Specific to the Departments following the Affiliating University's Calendar: Institutional annual Academic Calendar is prepared based on Gauhati University academic calendar and guidelines.
- Add on/Certificate Programmes: The College has been offering a number of Add on/Certificate Courses under Value Added Education Department. The MOOC and audio certificate courses under Value Added Education Department. TLM development team of the College also have produced some courses in online mode. Details are as follows:

| | Value Added Certificate Courses | iMOOCs |
|--------------|---------------------------------|---------------------------------|
| Session | 14 No.s | 1 No |
| 2023-24 | | 3 No.s |
| 2024-25 | 11No.s | https://mooc.kcdccollege.ac.in/ |
| Website Link | https://vad.kcdccollege.ac.in/ | |

3. Teaching-Learning Aspects:

- Assessment of Learning Levels (Identification of Slow and Advanced Learners): Assessment of Learning Developments on the Advanced Learners):

 Methods such as class test (online and offline), online multiple-choice questions Methods such as class tost (class), home assignments, project work, internship etc. are applied (through College LMS), home assignments levels of the students in the internal assessments to assess the learning levels of the students. in the internal assessments to assess are taken by the respective departments as and For slow learners, remedial classes are taken by the respective departments as and
- when required.

 Student Centric Learning Methods for Effective Curriculum Delivery: Apart Student Centric Learning Mentalisms are also used for from traditional methods, other student centric learning mechanisms are also used for effective curriculum delivery.

This includes

- s includes
 O Publication of monthly newsletter (ECONSCIENCE) by the Department of Publication of months, are contributed by the students only.

 Economics where write-ups are contributed by the students only. Economics where the students only Wall-Magazines of different Departments prepared by students.
- Wall-Magazines of uniform and by students organised by Department of Financial Litetracy Drive made by students organised by Department of
- Finance.

 BCA Department students, under faculty guidance, developed "Display BCA Department SOIIL-Based Attendance System" and a Country BCA Department students. BCA Department SSOUL-Based Attendance System"
 Interface for the SOUL-Based Attendance System" Attendance System" (2024). O Field surveys by the students and submission of projects

- o Group Discussions Student Seminars and presentations.

- The teaching-learning process is further supplemented by
 - Guest-Lectures/Popular Talks
 - Field Trips
 - Educational Tours
 - Industrial Visits
 - Industry Academia Meets
- Social Awareness Programmes: Organised by different Cells and Clubs of the Institution.
 - IKS Cell: https://www.kcdccollege.ac.in/iks.php
 - Hygiene Cell: O Club https://www.kcdccollege.ac.in/red_ribbon_club.php Ribbon Red
 - o Eco-Club: https://www.kcdccollege.ac.in/eco_club.php
 - Cell: https://www.kcdccollege.ac.in/worksdonecommunity.php o Community
 - NSS and NCC
- Extracurricular Activities: Extra-curricular activities are organised centrally under the banner of various cells and clubs.
- Mentoring is undertaken at the informal level. However, there is no structured programme that is duly documented for student mentoring.
- Internal Examinations: Class Tests (Online and Offline), MCQs (LMS Tests), Internal Examinations: Class Tosts (LMS Test Home Assignments, Student Seminars and presentations, Project Works, Internship
- Internal Assessment Process: As per the academic calendar the Examination reforms in evaluation system by bearing Internal Assessment Process. As position and reforms in evaluation system by keeping regular Committee works out plans and reforms of the departments. Apart from Committee works out plans and localism in committee works out plans and leads of the departments. Apart from university interactions with IQAC and all Heads of tutorials, methods such as class to interactions with IQAC and an IIIaas of the state of the prescribed methods like assignments, project work, internship, library work multiple-choice questions, home assessments to assess the learning to multiple-choice questions, nome assignments, projections, internsip, library work etc. are applied in the internal assessments to assess the learning level. The etc. are applied in the internal assessment internal examinations in the College. examination committee monitors and conducts internal examination committee for head examination committee for head examination committee monitors and conducts internal examinations in the College.

 The teachers submit the question papers to the examination committee for both online teachers submit the question Students are continuously evaluated by online teachers. The teachers submit the question papers to the examination committee for both online and offline examination. Students are continuously evaluated by online tests during and offline examination through the self-developed LMS. The results are prepared and offline examination. Students are continuously ovaluated by online tests during and offline examination through the self-developed LMS. The results are prepared within the academic session through the students. M.Com students are and communicated to the students. the academic session through the sent-ueveloped Divis. The results are prepared within the academic session through the students. M.Com students are exposed to the stipulated time and communicated to the students. The Department of the form of working for a dissertation. The Department of the stipulated time and the form of working for a dissertation. the stipulated time and communicated to the stadents. When students are exposed to the stipulated time and communicated to the stipulated time and communicated to the stadents. When students are exposed to the stipulated time and communicated to the stadents. When students are exposed to the stipulated time and communicated to the stadents. When students are exposed to the stipulated time and communicated to the stadents. When students are exposed to the stipulated time and communicated to the stadents. When students are exposed to the stipulated time and communicated time an research orientation in the form of working for a dissertation. The Departments of research orientation in the form of working for a dissertation. The Departments of Research orientation in the form of working and BBA also assess the learning research orientation. The Carrier of the form of working for a dissertation. The Departments of the search orientation in the form of working for a dissertation. The Departments of the search orientation in the form of working for a dissertation. The Departments of the search orientation in the form of working for a dissertation. The Departments of the search orientation in the form of working for a dissertation. Accountancy, Management, Finance, Economics and BDA also assess the learning Accountancy, Management by assigning them some projects and internship. The College levels of the students by assigning them which their performances are discussed. levels of the students by assigning mem some projects and internship. The Col levels of the students by assigning mem some projects and internship. The Col levels of the students are discussed.
- Evaluation of POs, PSOs, and COs:
 - Evaluation

 College practices Outcome Based Education (OBE).

 k. C. Das Commerce Outcomes have been prepared very meticulous! K. C. Das Commerce Outcomes have been prepared very meticulously by Program and Course Outcomes and displayed in the College website. Program and Course Outcomes and displayed in the College website.

 discussing with all stakeholders and displayed in the College website.

- > To orient the students regarding the course outcome of the programmes and rules and regulations of the College, a "DEEKSHARAMBH WEEK" is observed in the beginning of the academic session.
- IQAC emphasizes the need to effectively run and promote courses in the Value-Added Education Department. The outcomes of Value-Added Courses are displayed in the College website for all the stakeholders, especially parents, to persuade maximum students towards the skill oriented and value-based courses.
- > Teachers of every department interact with the students about what they are reacners or every department and the program. The program outcomes of all the supposed to get at the end of each program. subjects are clearly made known to the students.
- subjects are clearly made known to me students are invited to interact with both the students and Successful alumni students are invited. They show that the students and Successful alumni students and meetings. They share how the different courses teachers at specific events and meetings. shaped their careers and thus help students appreciate the program.
- shaped their careers and thus help stadents appropriate.

 The College organizes career counselling lectures and capability enhancement The College organizes career communicate the learning objectives and expected programs to effectively communicate the learning objectives and expected outcomes.

4. Research, Innovation and Extension:

- Institutional Projects:
- tional Projects:

 KCDCC Research and Development Cell and Rastriya Gramin Vikash Nidhi KCDCC Research and Development on Socio-Economic Aspects of (RGVN) conducted academic research on Socio-Economic Aspects of Willage in Mirza (19th & 20th April 2025) (RGVN) conducted academic research on Socio-Economic Residents of Gosaihat Village in Mirza (19th & 20th April, 2025) Residents of Gosainat village in Millage in April, 2023)

 Nou with State Innovation and Transformation Ayog (SITA), Govt. Of
 - ASSam (2023)
 for creating awareness on Career Planning and Development
- Individual Projects assigned to faculty members is absent Community Outreach Programmes are organised by Institutional Cells like NCC, Community Outreach Placement Cell, Red Ribbon Club & Health and II.
- Community Outreach Programmes are organised by institutional Cells like NCC, NSS, Career Guidance and Placement Cell, Red Ribbon Club & Health and Hygiene ll etc. For example:

 NSS Unit in association with Marwari Maternity Hospital, Guwahati association with Check-up Camp at Guhai Ghar, Monoari Tinial: Cell etc. For example:
 - NSS Unit in association with the Check-up Camp at Guhai Ghar, Monoari Tiniali, Mirza organised a free health Check-up Camp April, 2025) (total 110 beneficiaries) (19th & 20th April, 2025) (total 110 beneficiaries) (19 & 20 April, 2025)

 (total 110 beneficiaries) (19 & Administration and Assam State AIDS Control of Red Ribbon Club, K.C. Das Commerce College in collaboration with Kamrup Administration and Assam State AIDS Control of Red Ribbon Club, K.C. Das Commerce College in collaboration with Kamrup
 - Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Commerce Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Red Ribbon Club, K.C. Das Conege in conaporation with Kamrup Red Ribbon Red Rib Metro District Administration and Fisher AIDS Control Society

 Metro District Administration and to inform, educate and spread

 (ASAC) organised Intensified and to inform, educate and communication and the care and to inform, educate and communication and the care and to inform, educate and communication and the care and to inform, educate and communication and the care and to inform and the care and the ca (ASAC) organised Intensified inform, educate and communicate (ASAC) organised health care and to inform, educate and communicate information regarding health care (1st October, 2024) information regarding nearm care and to inform, e information regarding HIV and Tobacco use. (1st October, 2024)
 - NSS Unit organised Donation Drive on the occas Mother Old Age Home (Hatigaon) (14th May, 2023). O NSS Unit Self-developed LMS

 Nother Old Age Home (Hatigaon) (14 iviay, 2023).

 The college exhibits robust innovative practices and programmes. That includes
- O Institutional self-developed LMS

 - Institutional MOOCs (iMOOCs)
 - Value Added Department Courses Institutional self-developed website
 - IT services to other Institutions
 - Setting up of AI Lab (2024)
 - 0

- o Self-developed Display Interface for the SOUL-Based Attendance System (used at Library)
- o Development of Biometric Attendance System

5. Infrastructure:

The college has a very strong infrastructure that consists of

- Buildings and Classrooms: RCC Building (G+3) and Construction of a New Academic Building is going on (RUSA). Total no. of classrooms is: 28 (10 fully ICT enabled classrooms)
- Library and Reading Room:
 - o Yes (Fully Digitalized) SOUL 2.0
 - o Books: 28,061
 - o Journals/Periodicals: 06/15
 - o E-Journals: N-LIST, NDLI, ONOS
 - o Manuscripts: 05
- Computer Lab:
- Yes, 02 No.s (IT Department and E-Resource Centre) Total No. of Computers: 114 + 10 (N-Computing) = 124

 - O Student Computer Ratio: 20.8: 01
 - Smart Panels: 16
- AI Lab
- Internet Connectivity:
- o 150 MBPS (2024)
 Playground: The College uses outside playgrounds/stadiums, if and when necessary.

6. Capacity Building and Skill Development:

• Capacity Building and Professional Skill Development: IQAC motivates faculty building programmes like FDPs, STCs On Capacity Building and Professional Skill Development: IQAC motivates faculty building programmes like FDPs, STCs On Capacity Building Programmes Building Progra Capacity Building and Professional Skin Development: IQAC motivates faculty building programmes like FDPs, STCs, OPs, members to attend different capacity building programmes like FDPs, STCs, OPs, members to attend different capacity building programmes like FDPs, STCs, OPs, members to attend different capacity building programmes like FDPs, STCs, OPs, members to attend different capacity building programmes like FDPs, STCs, OPs, members to attend different capacity building programmes like FDPs, STCs, OPs, members to attend different capacity building programmes like FDPs, STCs, OPs, members to attend different capacity building programmes like FDPs, STCs, OPs, members to attend different capacity building programmes like FDPs, STCs, OPs, members to attend different capacity building programmes like FDPs, STCs, OPs, or attend different capacity building programmes like FDPs, STCs, OPs, or attend different capacity building programmes like FDPs, STCs, OPs, or attend different capacity building programmes like FDPs, or attended to the programmes like FDPs attended RCs, Seminars and Workshops, Conferences etc.

2023-24:

- 23-24:

 ▶ Dr. Shrabani Bhadra & Ms. Purnima Singh attended Six-Day Short Term Training Singh Six Short Term Training Singh Six Short Term Training Singh Six Short Term Training Six Short Dr. Shrabani Bhadra & Ms. Purnima System sponsored by UGC, in collaboration with Programme on Indian Knowledge System of India, New Delhi. (9-14 October 2002) Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Sponsorou by OOC, in collaboration with Programme on Indian Knowledge System Its Division, Ministry of Education, Covic Course organised by NEHU. (4-18 July,

 Ms. Purnima Singh attended a Refresher Course organised by NEHU.
- Dr. Bonosree Bhuyan attended Online One week FDP on "ICT Tools for Effect."

 2023)

 Dr. Bonosree Bhuyan 2023), Online One week FDP on "ICT Tools for Effect." Dr. Bonosree Bhuyan attended Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective Online One week FDP on "ICT Tools for Effective One
- Teaching & Learning UGC-HRDC NEHU (22 August- 21 September, 2023).

 14th FIP organised by

- ▶ Mrs. Chinmayi Das & Mr. Dipankar Hazarika attended 15th FIP organised by UGC-HRDC NEHU (19 September-19 October, 2023).
- Ms. Pallavi Kakati & Dr. Chandra Prabha Bohra attended 5 days Faculty Development Programme on "Empowering Management Scholars: Fostering Research Competencies". (19-23 September, 2023)

2024-25:

- ➤ All faculty members attended FDP on NEP Sensitization Programme organised by MMTTC-GU in association with K. C. Das Commerce College.
- ➤ All faculty members attended a One Day Workshop on Revised FYUGP Syllabus of GU and Internship Orientation organised by IQAC, KCDCC.
- > Office Staff attended a Two Days Administrative (Hands-on) Training Workshop on e-Governance organised by IQAC, KCDCC.

• Basic Skill Enhancement Activities for Students:

- O Activities of Institution's Innovation Council (IIC) like Hackathon, Campus Bazaar, Workshop on Prototype Development, Inter-College Idea Innovation Challenge, etc.
- o Activities of Literary Forum.
- O Centre for Sanskrit Learning (Sanskrit Language Classes)

7. Faculty Development:

• Institutional Support/Programmes:

- O All faculty members attended FDP on NEP Sensitization Programme organised by MMTTC-GU in association with K. C. Das Commerce College.
- o All faculty members attended a One Day Workshop on Revised FYUGP Syllabus of GU and Internship Orientation organised by IQAC, KCDCC.
- However, there is no Funding or Programmes at a National or International Level.

8. Conclusions and Recommendations:

On the basis of data provided and physical inspection the audit committee draws the following conclusions:

- The college is very well lead by an efficient and dedicated Principal. The Governing Body plays an active part in the operation of the college that is facilitated through regular meetings of the highest body of the college.
- The faculty members are highly motivated in their regular teaching-learning activities that is evident in the success of the students in the University Examinations. There is strong evidence of their participation in co-curricular and extra-curricular activities as well.
- The IQAC has played a very significant role in streamlining the teaching-learning process and in maintaining and enhancing faculty capacity.
- The non-teaching staff has played an important role in maintaining and enhancing the efficiency in the day-to-day operations through modern office practices including adequate level of computerisation.
- The college is successfully running a number of self-financed courses which have strong affinity to market requirement and hence are very popular.
- Forty-One (41) in-house Committees are in operation to facilitate smooth functioning of the Institution in a coordinated manner.
- The college maintains financial discipline where mandatory internal and external audits are undertaken regularly.
- Students and staff records are maintained through Assam Samarth portal and institutional ERP.
- Although Student Centric Learning Methods are followed in the teaching-learning process, it is not formally structured and highlighted.
- Internal Assessments are carried out regularly.
- Although Programme and Course outcomes are clearly spelt out there is no formal modalities to assess the attainment of the outcomes.
- There is only one institutional project and no project undertaken by individual faculty
- There are a number of community outreach programmes organised by the college in collaboration with various external social and professional institutions.
- The college exhibits strong propensity in adopting innovative practices and programmes.

 The college has a fully digitised library and a large number of books along with
- adequate physical infrastructure adequate physical and - There is a state-of-the analysis and there is a state-of-the analysis and the state of faculty members joining various capacity building programmes.

The audit committee very strongly appreciates the academic environment and the working of The audit committee very strong of the Best Practices adopted which is evident in the the college. It commends the college for the Best Practices adopted which is evident in the teaching -learning process.

In conclusion, the audit committee would like to put forward the following recommendations:

- The college is urged to strengthen and empower the placement cell which would immensely benefit the outgoing graduates. In this context, outsourcing to a professional placement agency may be considered.
- While acknowledging the immense work load of the teachers, it is felt that they would develop more if they undertake individual projects. An environment where all teachers apply for projects would go a long way in creating healthy peer competition among faculty members.
- Modalities need to be worked out to evaluate the attainments of Programme and Course Based Outcomes that would help in quantifying the success of the teachinglearning process.

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